

Spokane County Fire District #5
March 23, 2009 Regular Meeting Minutes

Members Present: Jim Ryan, Sheri Rhoads and Todd Lehman

District Administrator: Carol Harrington

Guests: see attached sign in sheet

Time Meeting Began: 7:00p.m.

- **Flag Salute**
- **The minutes from the February 23, 2009 Regular Meeting were reviewed and approved as presented.**
- **The treasury report was reviewed.** Carol read the report aloud.
- **The March bills** were reviewed. The expenses were approved for \$4,867.34.
- **Correspondence:** Spokane Regional Clean Air Agency (SRCCA) Agreement Draft has been handed out to all the commissioners and Chief for review. Ron does not see any problem with it and thinks it is fine. The board agreed. Ron will sign off on it when the final draft comes.
- **Administrators Report:** Carol had nothing to report.
- **Fire Chief's Report: Ron Wood**
 - **Personnel:**
 - **Training:** We had donning and doffing of SCBA the first Tuesday, car extrication and live burn training the second training, three volunteers attended Safety Officer Training for two days, and OTEP both at Reardan LCFD4 and SCFD10.
 - **Stations:** Ron said the light on the exterior north side of Station 52 is too dim. Todd had told Bob Harding that he could put something up to block the light from his home. Ron said something black shrouding the light is up there. Todd said he thought it was going to be aluminum sheeting. Jim will take a look at it.
 - **Equipment:**
 - **Other:** Ron attended the Inland Empire Fire Chief's Association meeting where a new ambulance contract draft was discussed. He also attended two meetings regarding the communication funding that was approved for the county. It was agreed that 700mghz was probably the way to go. Ron shared with the other chiefs where we do not have coverage and where it will most likely be fixed. We don't know what brand of radio it will be, though. As of 2012 communications will all be digital; we don't want to spend any monies trying to improve analog. Also, Ron would like to change our mission statement as he thinks it is quite long; it should be short enough to be memorized and known by our team. He handed out sample statements that basically said the same thing the long version did. **The board agreed that the shorter version, "Protecting lives, property and environment through excellence." should be our new mission statement.**

Old Business:

1. **EMS/Lid Lift:** The board reviewed Brian Snure's example of a Resolution he uses often with fire districts trying to do the same thing. We couldn't go with \$1.50/1,000 technically. We did get \$1.50 back in 2002 and 2003 according to Connie Kline's records in the Spokane County Levy office. Sheri motioned we approve the Resolution providing for the submission of a levy. Todd said he cannot second that motion because there are no amounts or prices regarding the Station 53 well and that is what we say the monies will be used for. Jim discussed that we could change the dates we want to run it to the General Election which would give us more time. Dates of when resolutions were due for filing were discussed. No decisions were made or actions approved at this time; it will be tabled until the next regular meeting but Carol was asked by Jim to check with Brian Snure on other options for funding regarding levies for our district. She will also check with the WFCA, Roger Ferris.
2. **Station 53 Well:** Todd gave Ron the paperwork tonight regarding the map of St53 and well information. Ron mentioned that the water requirements the board has asked for have already been laid out at the November 3rd, 2008 meeting by Kjell Anderson. Ron and Todd will meet with Brian Belsby of Belsby Engineering to get some preliminary figures regarding water and pump facilities. Todd will also try to get more information regarding getting water lines under the county road.
3. **Station 52:** already covered in Chief's report.
4. **2008 Assistance to Firefighter's Grant:** Carol read the award letter from the Department of Homeland Security. The award is for \$25,103; the federal share is \$23,848 and the fire district's share is \$1,255. It is mainly for new Wildland Firefighter PPE gear.
5. **Petty Cash Account:** Sheri and board reviewed expenditures on this account in 2008. A lid on the amount in this account was discussed. Discussed lowering the amount in the account from \$1,000 to \$500 and limit the dollar figure per purchase from \$500 to \$250 as there have not been any purchases exceeding that amount anyway. The

board unanimously agreed to lower the balance to \$500. They also told Carol she could go ahead and purchase a basic accounting program for the computer.

New Business:

1. **2009 Assistance to Firefighter's Grant:** Carol discussed writing the grant for new office technology such as computers, desks, tables, chairs, etc. as the apparatus, equipment and PPE was pretty much caught up to codes and standards for the team and district. The board agreed.
2. **Computer Website:** Jim mentioned he heard of a possible grant putting free computer service in fire districts from the federal government. He will look into it some more.

Public Concerns: There were none.

There was no other business.

The next regular meeting will be April 27, 2009 at 7:00p.m.

The regular meeting adjourned at 8:26p.m.

Spokane County Fire District5 Chairman

Spokane County Fire District5 Commissioner

Spokane County Fire District5 Commissioner

Attest: Spokane County Fire District 5 District Administrator