

Spokane County Fire District #5
February 23, 2009 Regular Meeting Minutes

Members Present: Jim Ryan, Sheri Rhoads and Todd Lehman

District Administrator: Carol Harrington

Guests: see attached sign in sheet

7:00p.m.: Doug Asbjornsen, Superintendent Reardan-Edwall School District spoke about the Capital Improvement Levy coming up and answered questions.

Time Meeting Began: 7:55p.m.

- **Flag Salute**
- **The minutes from the January 26, 2009 Regular Meeting were reviewed.** Sheri made a motion to accept them as presented, Todd seconded and they were approved unanimously.
- **The treasury report was reviewed.** Carol read the report aloud.
- **The February bills** were reviewed. The expenses were unanimously approved as presented for \$12,655.25.
- **Correspondence:** Carol read the latest legislative update from the WFCOA as well as a report from the EMS & Trauma Steering Committee.
- **Administrators Report:** Carol reminded everyone of the 2008 Annual Award Banquet taking place on March 15, 2009 at the Springhill Grange Hall. She reported on her discussion with Roger Ferris regarding Debi Davis and Patty Bonner's request that street names be left on public record copies of incidents. Carol has been blacking out all street names on incident records requested by the public as well as other information so as not to break any health disclosure laws. Roger referred Carol to HIPAA laws in relation to RCW: 70.02.010 which states,
(7) "Health care information" means any information, whether oral or recorded in any form or medium, that identifies or can readily be associated with the identity of a patient..."
Roger stated that in our rural district it would not be difficult to identify who a patient was as there are few residences on many of the roads here. He strongly suggested we black out all street names on records. Carol will continue to black out addresses on incident records requested by the public.
- **Fire Chief's Report: Ron Wood**
 - ✿ **Personnel:**N/A
 - ✿ **Training:** 1st training of the month was vehicle stabilization: used Jaws of Life, stabilization kits, patient treatment and extrication and Incident Command System. He said the training officers did a great job preparing the session that night. The 2nd training was a CPR and Defib refresher here at Station 51. OTEP was at Reardan with further CPR and AED training. There are 3-4 volunteers that will attend a Safety Officer training class in Reardan for 3 nights; it is a certified course. Ron said he would be attending two free classes, the ICS300 and ICS400. One is in March and the other in April. He would like to attend a class in Coeur d'Alene for two days put on by Ron Coleman regarding Strategies and Tactics. It is \$60. There is OTEP tomorrow night at SCFD10.
 - ✿ **Stations:** N/A
 - ✿ **Equipment:** N/A
 - ✿ **Other:** Ron thanked the board for the position of Fire Chief.

Old Business:

1. **EMS/Lid Lift:** Jim checked with the Department of Revenue and discussed raising the rate to \$1.50/\$1,000 for the first year and then dropping to \$1.20 the second year. He discussed how our 2011 budget amount would determine the maximum levy limit for that year. The time to run has to be in a primary as we cannot afford a special election at a \$5,000 fee. He discussed the water possibilities at Station 53's site. He also discussed what other districts had done with their lid lift monies. He mentioned that our district has worked hard to drop the fire insurance rating to save our residents money. He is saving approximately \$500 per year on his property insurance. Ron said he was saving about \$200 per year. Jim said the last time we had a Lid Lift we were at 49 million; we have doubled the amount of property we are protecting to over 100 million. Sheri said we need to carry this subject over into the next month's agenda.
2. **Station 53 Well:** Todd needs information on exactly what we need. Jim said maybe you could get with Ron. Brian Belsby also needs to be called. Todd said Kjell never laid out what pump requirements are necessary or tank sizes it would need. Ron said we have an idea of how many gallons per minute we want. The necessity of water going under the county road was discussed.

New Business:

1. **New Fire Chief:** Jim said the new Fire Chief is Ron Wood. Letters were sent out to the two people who applied. The board looks forward to working with Ron.
2. **Petty Cash Account:** Sheri thinks the lid on total spending for petty cash needs to be set lower to \$250 instead of \$500. Discussion followed regarding credit applications with other companies and how the state auditor views credit with entities like ours. Carol will give a report regarding what we have spent from petty cash for 2008 next month.
3. **Station 52 Outdoor Lighting on North side:** Todd said that Bob Harding would put up a shroud to cover the light and sign a waiver if need be releasing the district from liability regarding injury. Ron said he thinks it could only be done with our final approval on the finished product. Todd will call him back and let him know what was discussed here at the meeting. Jim said that there is a kind of shroud up there now that he put in. Jim also said that we should get a quote from Darel of Silverstar Electric on replacing the north and south light fixtures on Station 51's exterior lights. Carol will call him.

Public Concerns:

1. **Patty Bonner:** She asked for the status on the EMT's. Ron asked which ones. Patty said Kjell and Mike Pankonin. Ron said that this office has never received any update or information otherwise from the Washington Department of Health regarding those two individuals and their status since the investigation years ago. Carol said that Rod Heimbigner, our EMS coordinator, is apprised of the situation and is working with the DOH to get everything current.

There was no other business.

The next regular meeting will be March 23, 2009 at 7:00p.m.

The regular meeting adjourned at 8:49p.m.

Spokane County Fire District5 Chairman

Spokane County Fire District5 Commissioner

Spokane County Fire District5 Commissioner

Attest: Spokane County Fire District 5 District Administrator